

12-12-19 BOARD MEETING

12/12/2019 [7:30PM-9:00PM] @ High School LGI Room

- 12-12-19 BOARD MEETING AGENDA -

1. MOMENT OF SILENT REFLECTION / PLEDGE OF ALLEGIANCE

Minutes

The regular business meeting of the Dallastown Area Board of School Directors convened in the High School LGI Room on Thursday, December 12, 2019. Board President Ronald J. Blevins called the meeting to order at 7:30 p.m.

2. ROLL CALL & EXECUTIVE SESSION ANNOUNCEMENT

Minutes

Board Members: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Sarah B. Hostler, William A. Lytle, Hilary S. Trout and Scott A. Wingard

Absent Board Member: Anthony J. Pantano

Solicitor: Fox Rothschild Attorney Jeff Sultanik

Board Secretary: Lisa M. Kirby

Student Representative: Dylan Rexroth

Administrators: Denise Blackwell, Marcus Bouchillon, Dr. Chad Bumsted, Dr. Joshua Doll, Dr. Ronald Dyer, Dr. Stephanie Ferree, Troy Fisher, Dr. Zachary Fletcher, Brett Frey, Dr. Erin Heffler, Jim Heilman, Dr. Kelly Kessler, Chip Patterson, Brian Raab, Kurt Rohrbaugh, Dr. Wayne Senft, Brian Smith, Tom Stauffer, Barb Terroso and Misty Wilson.

Other DASD Staff/Citizens/Guests/Presenters: Attendance sheets attached/filed. ([Click Here](#))

News Media: York Daily Record - N/A, York Dispatch - N/A

There was no Executive Session to announce.

3. APPROVAL OF BOARD AGENDA

Minutes

Mr. Hartman moved and Mrs. Heistand seconded approval of the agenda as is.

By voice vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Sarah B. Hostler, William A. Lytle, Hilary S. Trout and Scott A. Wingard

4. COMMENTS FROM THE PUBLIC

Minutes

Dr. Erin Heffler, a "scout from Dallastown Troupe 45" asked for Dr. Dyer's wisdom after 45 years of service in education. Dr. Dyer jokingly referred to "his time in precolonial days."

5. SPECIAL PRESENTATION(S):

a. Recognition of Two (2) Retiring Staff Members - Mr. Fisher / Mr. Blevins

A "Resolution of Appreciation" is recommended for the following individuals who have announced their retirement. **In attendance at tonight's meeting.*

First Name	Last Name	Position	Building	Retirement Date	PSERS Years of Service
Samuel	Terroso	Maintenance Technician	Buildings & Grounds	1/2/20	20.44
Jane	Winemiller*	Guidance Secretary	High School	1/6/20	32.07
				TOTAL YEARS:	52.51

Minutes

Guidance Secretary Jane Winemiller was able to be in attendance this evening. Dr. Fletcher spoke highly of her and pointed out that she started as the assistant superintendent's secretary when she was 17 years old (about to turn 18) following the recommendation of a business teacher. She shared her first paycheck then Mr. Blevins read aloud the framed resolution. Mr. Fisher also acknowledged Mr. Terroso who couldn't be present this evening.

b. K-3 / Elementary Presentation: Creating Classrooms that are Ready for Students - Mr. Bouchillon

(Please Note: The student videos on Slides 7 and 9 will be shown at the meeting. They are not accessible from the PDF.)

Minutes

Mr. Marcus Bouchillon, principal of York Township E.S., asserted that we need to be ready for the students we receive as he played a video with student remarks from a national campaign. He and Brittany Brown, third grader teacher, then displayed some of the flexible classroom furniture and played a second video on the additional importance of flexible teaching, which was taken to heart by the school. The PowerPoint also highlighted the classrooms of Mrs. Vogelsong and Mrs. Geiman and the positive effects they've seen, along with two student interviews. In response to Mr. Blevins' inquiry on parent acceptance, a sample conversation was shared. Mrs. Trout also tested the seating options.

(SPEC PRES - Elementary Board Presentation 12-12-19.pdf attached)

6. SUPERINTENDENT'S REPORT / REMARKS

Minutes

The remarks below were shared later in the meeting, after board members and senior staff honored their departing superintendent...

As I retire later this month, after 15 years in Dallastown Area School District, first as assistant superintendent and then as superintendent, I sincerely thank the entire Dallastown community for this privilege afforded me.

During this time, I have worked with a truly outstanding group of educators, instructional and support staff, librarians, counselors, building & grounds crew, technology team, transportation providers, nutrition staff, and administrators. We've been focused on one goal: To make Dallastown Area School District a relevant and meaningful educational experience for our students while preparing them for their futures. Thank you for your support in providing a safe, challenging, and purposeful learning environment that inspires and creates pathways for student success.

There is much about our work together that is notable. That I was part of it, however small, gives me the greatest of pleasures and I am extremely thankful for that - especially to our Board of School Directors. During my tenure at Dallastown, I appreciate your trust in me, your vision, and counsel.

Although I am stepping down, I am not stepping away. Education has been my life and I fully intend to keep abreast of all that is happening. I plan to continue to attend district fine arts presentations; theater, music, and choral performances; athletic competitions; academic exhibitions; and, of course, other special community events.

As of January 1, Dr. Joshua A. Doll takes over as your superintendent. I am fully confident that he will lead the district honorably and with integrity to educate our children and help them grow.

While I look ahead to retirement to afford me valued time with my two grandsons and my wife of 42 years, Jeanne, I know that I will genuinely miss my daily contact with so many of you—my colleagues, my friends, and my community.

7. CONSENT ITEMS:

Minutes

Dr. Doll called attention to one change to the Personnel Report: The change of status for Dr. Wayne Senft from assistant to interim principal at the Intermediate School effective January 1, 2020 - June 30, 2020. This recommendation is based on feedback from various stakeholders. The selection process will resume by the spring of 2020.

Mr. Hartman moved and Mrs. Heistand seconded approval of the Consent Items as presented.

By roll call vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Sarah B. Hostler, William A. Lytle, Hilary S. Trout and Scott A. Wingard

President

Secretary

Treasurer

a. Board Minutes (Previous Meeting)

(CONSENT - Board Minutes 11-21-19.pdf attached)

(CONSENT - Board Minutes 12-05-19 Organization.pdf attached)

b. Treasurer's Report

(CONSENT - Treasurers Report 11-30-19.pdf attached)

c. Expenditures Report

(CONSENT - Expenditures Report 11-30-19.pdf attached)

d. Revenue Report

(CONSENT - Revenue Report 11-30-19.pdf attached)

e. AP Check Register

General Fund	\$ 1,704,242.56
2017 Bond Fund	\$ 68,396.67
Internal Service Fund	\$ 13,153.43
Payroll	\$ 1,496,268.25
PNC Easy Procure	\$ 32,357.21

(CONSENT - AP Check Register 12-12-19 - DETAILS.xls attached)

(CONSENT - AP Check Register 12-12-19 - LIST OF BILLS.pdf attached)

f. Personnel Report

(CONSENT - Personnel Report 12-12-19 FINAL UPDATE.pdf attached)

g. Rental Requests

(CONSENT - Rental Requests 12-12-19.pdf attached)

h. Food Service Fund Statement of Operations

(CONSENT - Food Service Fund Stmt of Operations 11-30-19.pdf attached)

(CONSENT - Food Service - Meals served by month-November 2019.pdf attached)

i. Change in School Physician for the 2019-20 School Year

The original approval in April was for Elizabeth Imboden, M.D., which has been changed to Lori Abels, D.O., and Linda Blasé, M.D., per a recently revised agreement with WellSpan Medical Group.

j. High School Field Trip: Varsity Competitive Spirit

Travel to 2020 National High School Cheerleading Competition in Orlando, FL - February 6-11,2020

(CONSENT - HS Field Trip - VarsityCompetitiveSpiritNationals-OrlandoFL- Feb 2020.pdf attached)

8. ACTION ITEM(S):

a. Approval of 2020-21 Proposed New Courses for the High School - Dr. Doll

As presented at the 11/21 Board Meeting...

- African American Literature, English Language Arts Department, Grades 11-12
- Honors Digital Marketing, Business Department, Grades 11-12

Minutes

Dr. Doll acknowledged that Dr. Ferree reviewed these courses at the previous meeting and that she and Mrs. Yuninger were in the audience this evening. Student Representative Dylan Rexroth mentioned the excitement expressed by business and FBLA students, and the Black Student Union, respectively.

Mr. Hartman moved and Mrs. Heistand seconded approval of Action Item 8a, the high school courses.

By roll call vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Sarah B. Hostler, William A. Lytle, Hilary S. Trout and Scott A. Wingard

(INFO-ACTION - New Course - African American Literature 11-21-19.pdf attached)

(INFO-ACTION - New Course - Honors Digital Marketing 11-21-19.pdf attached)

b. SDC Proposal for Professional Services for Site Survey of Secondary Campus - Mr. Rohrbaugh

- *As presented and discussed at the 12/5 Building and Capital Projects Committee Meeting.*
- *Not to exceed \$47,000 and to be funded through the 2017 Bond Fund.*

Minutes

Mr. Rohrbaugh provided answers to the two questions raised by the committee. First, the Boundary and Topographic Survey and the Geotechnical Investigation are good forever, while the Wetland Delineation and Bog Turtle portions are a two-year cycle and the least expensive studies. Second, the quote includes a one-day rental of equipment to complete the borings and administration's recommendation is to not exceed the one-day rental.

Mr. Hartman moved and Mr. Lytle seconded approval of Action Item 8b, the secondary campus site survey.

By roll call vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Sarah B. Hostler, William A. Lytle, Hilary S. Trout and Scott A. Wingard

(ACTION - 2019-12-10 - DASD - High School & Middle School Campus Survey.pdf attached)

c. Approval of Job Descriptions: I.T. Department - Mr. Fisher

As presented and discussed at the 12/5 Human Resources Committee Meeting.

Minutes

No questions or comments were raised with Mr. Fisher following the committee meeting.

Mr. Hartman moved and Mrs. Heistand seconded approval of Action Item 8c, the approval of job descriptions.

Mr. Blevins pointed out that there will be a review process of all job descriptions over several months.

By voice vote, the motion passed unanimously...

Ayes: Steven C. Bentzel, Ronald J. Blevins, John E. Hartman, Sue A. Heistand, Sarah B. Hostler, William A. Lytle, Hilary S. Trout and Scott A. Wingard

(ACTION - Job Descriptions - I.T. Department 12-12-19.pdf attached)

9. INFORMATION ITEM(S):

a. Report from Student Representative - Mr. Rexroth

Minutes

He announced the upcoming Poetry Out Loud competition on December 17th then shared these activities from his report: mini-THON's community gift wrapping on the 15th; HealthSTAT's blood drive on the 19th; the GSA funds raised for a leadership summit; Diversity Club signs about world holidays; the Interact Club's red-scrunchie fundraiser for Polio immunizations; impressive FBLA qualifications for a regional competition; and, Student Council's Caring and Sharing campaign results, a cooperative fundraiser to help with a Red Lion student's medical expenses, and Welcome to Winter preparations. Mr. Lytle thanked him for sharing the student voice on the new courses.

(INFO - Student Report 12-12-19.pdf attached)

b. Reliance Transportation Report - Mr. Fisher / Mr. Plaza

Minutes

Mr. Fisher noted we are doing well in light of the driver shortage. Mr. Polli provided the driver/route status, calling attention to the big challenge with the addition of Central York SD. He continues to offer driver recruiting incentives and appreciation events, and has created videos to share driver stories. He's also revamped driver pay, which is now competitive at \$17 per hour (a 29% increase since the start of the contract). The only change in the organizational chart is the hiring of a second safety person to replace the compliance position. Professional development also continues with the hiring of John Dame in November to focus on the 'effective manager.' He also noted there were no injuries in the six minor accidents which were not reportable. Dr. Dyer mentioned talking to the "angels" of the district - the drivers are the first and last ones to make a positive impression on our students each day. He also shared his appreciation for Mr. Polli's professionalism and integrity and building up his people. Mr. Hartman reminded everyone not to pass the buses.

(INFO - Reliance - Dallastown Board Meeting 12.12.19.pdf attached)

c. Proposed 2020-21 Calendar-at-a-Glance - Dr. Doll

(This will be an Action Item at the 1/16 Board Meeting.)

Minutes

The calendar has been vetted by our administrative Leadership Team, DAEA leadership, various teachers and our Council of PTO's. He thanked our principals, the leadership of DAEA--particularly Mrs. Jennifer Rogers--and Mrs. Lori Hartman for their time in preparing the calendar, which includes the highlights listed below.

- There are 180 student days, which meets the expectations set forth by the Pennsylvania Department of Education and our local DAEA agreement:
 - Students will begin on August 27th with an anticipated conclusion of June 8th.
 - On August 26th, 9th Grade students will report for their introduction provided by the DAHS LINK Crew.
 - NOTE: This is a one week later start time than usual to allow for final preparations of Loganville-Springfield E.S.
- We continue to maintain K-12 consistency with the following:

- Student transportation and student school days. *(You will recall that with the switch to trimesters and consistent early dismissals at all levels, our district saved \$55,000 as compared to previous calendars.)*
 - A Day 1-6 schedule cycle.
 - The trimester model.
- Two (2) inclement weather days are built into the calendar, including a full day on Friday, February 12th, and a half-day early dismissal on Thursday, April 1st (with afternoon/evening Parent-Teacher Conferences). Based on parent feedback, we removed a third day in April.

Board feedback is welcome leading up to the action item at our January 16, 2020 board meeting. Upon approval, the development and coordination of the multitude of 2020-21 district and building-level events will begin.

In response to board inquiry, Dr. Doll explained the removal of the third make-up day and elaborated on the development process.

(INFO-ACTION - 2020_21_Calendar_at_a_Glance_V3_6_19.pdf attached)

d. Proposed 2020-21 Board Meeting Dates - Dr. Doll

(This will be an Action Item at the 1/16 Board Meeting.)

Minutes

Dr. Doll pointed out that the schedule includes meeting dates from September 2020 through August 2021 along with a rotational/floating schedule for committee meetings. This would allow for building tours as part of the ongoing planning for capital projects and enrollment growth. Mr. Lytle encouraged a comparison with other organizations' meeting schedules which could pose a conflict for our board delegates.

(INFO-ACTION - BOARD MEETING DATES 2020-21 - Proposed 12-12-19.pdf attached)

e. Organization Appointments: Board Delegates and Committees - Mr. Blevins

Minutes

He spoke with each board member and shared the resulting assignments. There were no further questions.

(INFO - Committees and Assignments 12-12-19.pdf attached)

f. Building & Capital Projects and Finance Committee Reports: 12/5 Meeting - Mr. Blevins / Mr. Hartman

Minutes

Mr. Blevins reported that two items were tackled at the BCPC meeting: the site survey for the secondary campus and the routine update on Loganville-Springfield E.S. project, which continues to go well in terms of construction and the budget. For Finance, Mr. Hartman noted discussion of the proposed new positions, the transfer of entity for two LIU classrooms (with potential savings), the payment plan for NRG controls, and how to address the auditor for this fiscal year. At the next meeting they'll take a first glimpse at the 2020-21 Budget.

(INFO - BCPC and Finance Committee Minutes 12-05-19.pdf attached)

g. PSBA Liaison Report - Mr. Bentzel

- PSBA Federal Focus newsletter: December 10, 2019 ([Click Here](#))
- 2019 State of Education Report ([Click Here](#))
- The Morning Call article: "Pennsylvania property tax cut proposals unveiled: See how these 5 plans stack up" ([Click Here](#))
- Penn Live article: "School pension costs to rise about \$100 million next year but that's good news" ([Click Here](#))

Minutes

He highlighted 2018 student assessment results and educational myths; the comparative survey on districts' Act 1 index and fund balance; the 218.6% increase in pension costs from 2010-11 to 2016-17; the article on the 2021 contribution rate, which is set at 34.51 and is lower than the projected 34.77; security challenges and the mental health of students; and, the article on property tax options, noting that the fifth one was a tie vote which the governor voted down.

h. LIU Board Report: 12/3 Meeting - Mrs. Heistand

Minutes

She called attention to the preliminary \$157,000 decrease in the LIU's 2020-21 General Fund Budget, which would result in an \$11,300 reduction for our district. The budget will be forthcoming for our board approval. Dr. Dyer mentioned administration's review of the "business rules" introduced by the LIU's Special Education Task Force.

(INFO - LIU Board Report 2019-11-26 Dawns.pdf attached)

i. York/LIU Joint Authority Report: 12/3 Meeting - Mrs. Heistand

Minutes

She highlighted two items: the clean audit report and that the final debt payment of over \$400,000 a year for the building will be made in 2020, which should reduce our costs.

(INFO - York LIU Joint Auth 2019-12-03.pdf attached)

j. York Adams Academy Report: 11/26 Meeting - Mrs. Heistand

Minutes

She was unable to attend because of the conflict with the LIU meeting; however, she, Mr. Wingard and Dr. Dyer attended the recent graduation of over 30 students. The one student from Dallastown won the teachers' scholarship. Mr. Wingard was moved by the student speeches and noted it is a great organization which allows second chances.

(INFO - York Adams Academy Board Brief 11-26-19.pdf attached)

k. York County School of Technology JOC Report: 11/26 Meeting - Mr. Lytle

Minutes

The Minutes are attached.

(INFO - York Co School of Tech 2019-11-26 Mini Board Report.pdf attached)

l. York County School of Technology: Proposed 2020-21 General Operating Budget - Mr. Lytle

(This will be an Action Item at the 1/16 Board Meeting.)

Minutes

He expressed his support for the proposed budget which has an increase of only \$10,000 for discretionary funding. He pointed out that truing up the annualized premium expense for insurance through the LIU Trust skews the percentage increase. For Mr. Blevins, he noted that the member superintendents vetted it twice. Other questions may be directed to Mr. Lytle.

(INFO-ACTION - York Co School of Tech 2020-21 Budget Resolution.pdf attached)

(INFO-ACTION - York Co School of Tech Member District Cost Sheet.pdf attached)

(INFO-ACTION - York Co School of Tech 2020-21 BUDGET.pdf attached)

10. CALENDAR OF BOARD EVENTS:

Most meetings are open to the public and located at 700 New School Lane, Dallastown, PA 17313. Closed meetings are noted with an asterisks ().*

DATE	TIME	MEETING/EVENT	LOCATION
Thursday, January 9	6:00 p.m.	Building & Capital Projects Committee followed by Finance Committee Meeting	HS LGI Room
	8:00	Human Resources Committee*	AD Board

	p.m.		Room
Thursday, January 16	7:30 p.m.	Board Meeting	HS LGI Room
Wednesday, January 22	8A - 4P	Board Workshop: Retreat	AD Board Room

Minutes

Mr. Blevins read aloud the schedule.

11. CONFERENCE REQUESTS

Minutes

They are attached for board member review.

(CONFERENCE REQUESTS December 12 2019.pdf attached)

12. HONORING THE DEPARTING SUPERINTENDENT

Dr. Dyer's retirement is effective December 31, 2019, after 45 years of service to education.

Minutes

Mr. Blevins shared Dr. Dyer's extensive educational experience from his B.S. in Education from Slippery Rock University to his Master's and Doctorate from Virginia Tech. He served 30 years in Loudoun County Public Schools in Virginia--from elementary teacher to principal to Director of Elementary Education for the entire County where he supervised the opening of 12 new schools. He was hired at DASD in 2005 as the Assistant Superintendent for Curriculum and Instruction and became Superintendent in 2012. Some of his notable accomplishments include: cultivating a culture of dignity, professionalism and mutual respect, expanding professional development, leading K-8 restructuring to include full-day kindergarten, inspiring the Model for Teaching, enhancing various programs, overseeing the financials with only two minor tax increases, restructuring debt, improving the condition of our buildings with a focus on safety and security, leading the building project for Loganville-Springfield E.S., and being the driving force behind our secondary redesign to enhance pathways and post-secondary experiences for our students. Fellow board members, senior staff and the student representative shared their commendations and Dr. Dyer shared his remarks (shown earlier in the agenda). After the standing ovation, Mr. Blevins and Mr. Hartman presented him with the framed resolution.

13. BOARD COMMENTS / CORRESPONDENCE

Minutes

There were no further comments from board members.

14. COMMENTS FROM THE PUBLIC

Minutes

There were no comments from the public.

15. ADJOURNMENT

Minutes

The meeting adjourned at 9:23 p.m.

Respectfully submitted,

Lisa M. Kirby, Board Secretary